



Deputy Manager: Exciting New Nursery Opening Soon!

Location: Bright Star Day Nursery – Tottenham (N17)

Salary: £30,160 to £32,240 per annum (depending on experience and qualification)

Hours: Full-Time - 40 hours per week Monday to Friday (can be worked over 4 days)

Job Summary

Bright Star Day Nursery is a welcoming, high-quality day nursery providing exceptional care and education for children aged 0-5 years. We are committed to creating a safe, nurturing, and stimulating environment where children can grow, learn, and thrive.

We are seeking a dedicated and experienced Deputy Manager to join our team and support the manager in delivering outstanding care and education across our nursery.

If you hold a full and relevant Level 3 or above Early Years qualification, are passionate about inspiring and leading a team to deliver outstanding care and education to children and want to be part of a growing team we have a place for you at Bright Star Day Nursery.

As **Deputy Manager**, you will play a key leadership role, supporting the manager in the day to day running of the nursery, leading staff teams, and ensuring the highest standards of care and education. You will assist with both operational and educational responsibilities, stepping in to manage the nursery in the manager's absence.

What you'll be doing

- Lead, mentor and inspire a team to deliver exceptional care and education to all children in our care
- Act as Designated Safeguarding Lead at the nursery, holding overall responsibility for the day to day running of the nursery and management of safeguarding and child protection policies - monitoring and improving practice and behaviours that underpin our high-performance safety culture
- In collaboration with the Nursery Manager, contribute to succession planning, identification and delivery of relevant training, and supporting professional development plans, including coaching and mentoring for all colleagues.
- Develop and maintain strong partnerships with colleagues, parents and/or carers, as well as other professionals, to meet the needs of each child.

- Promote the nursery to both current parents, and potential customers, to support retention and ongoing occupancy growth
- Ensure commercial success of the nursery by maintaining expenditure inline FTEs
- Engage with the Local Authority to understand the local offer, to support practice in all areas of the nursery
- Promote and safeguard the welfare of children and young people you are responsible for or come into contact with.
- Support team communication, motivation, and conflict resolution

What we can offer you

Our benefits include but are not limited to.

- **Competitive salary and career progression**
- **Paid training and professional development**
- **Free Childcare**
- **Pension contribution**
- **Supportive and friendly team environment**
- **Dedicated employee assistance programme (EAP) with access to support with a range of topics, such as debt advice, financial wellbeing, health and consumer/legal issues, plus one to one counselling**
- **Paid Birthday Leave**
- **Free Lunch**
- **Annual performance bonus**

What we're looking for

- Full and Relevant **Level 3 or above Early Years qualification**
- Significant experience working in early years, including leadership or supervisory experience
- Experience of participating with a regulatory inspection, leading to a "Good" or "Outstanding" outcome
- Strong understanding of the EYFS framework and child development
- Strong knowledge of safeguarding and health & Safety in early years
- Excellent communication, organisation, and team leadership skills
- Passion for providing high-quality childcare and education
- Experience supporting children with SEND
- Knowledge of nursery management systems

If you're a **motivated and passionate childcare professional** who thrives in a team environment and is ready to take on additional leadership responsibility, we'd love to hear from you!

Please apply with your CV and a short covering letter outlining your experience and why you would be a great fit for this role to scoppin@brightstardaynursery.co.uk.

We are committed to safeguarding and promoting the welfare of children. All successful applicants will be required to undergo an enhanced DBS check.

We look forward to receiving your application.