



Nursery Manager

Miss Yinka Fakoya

Deputy Manager

Miss Nicolo Williams

3rd In Charge

Miss Sharon Meredith

Childcare Coordinator/Senco

Miss Abena Todjo

Telephone

020 7998 6042

Email

info@brightstardaynursery.co.uk

Website

www.brightstardaynursery.co.uk

Administrative Manager

Miss Shirleyann Coppin

Dear Parents/Carers

We would like to welcome you all back to nursery especially to the new children and parents who are starting this term in the Rising Stars, Super Stars and Shining Stars class rooms. I hope everyone had a wonderful summer. All the nursery staff including myself are looking forward to a busy and fun autumn and winter term within the nursery. Please take the time to read this letter carefully as it contains information regarding new changes and upcoming events.

Bridie O'Brien our new Nursery Practitioner has joined our team in Shining Stars Room and is looking forward to working with both you and your children throughout the year.

Our management team are as follows:

Nursery Manager	Yinka Fakoya
Deputy Manager	Nicolo Williams
Third in Charge	Sharon Meredith
Child coordinator /SENCO	Abena Todjo
Administrative Manager	Shirleyann Coppin

BrightStar Day Nursery, 1 Stafford Road, London, NW6 5RS

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We would like to say thank you to all our parents/ carers who attended and donated to our fundraising fun day in July. The nursery was able to raise £ 414 to put toward improving our garden. We have great plans for developing our garden outdoor space and welcome any further fundraising ideas and donations from parents/carers which will enable us to fulfil this project. You will be informed once we have finalised all quotations and have a date of when work will start on the garden.

Our new uniforms for preschool children will be available for purchase on Wednesday only from the Nursery Office. The cost of these are £6.50 (polo shirt) and £ 10.00 for jumper. We look forward to all our children wearing their nursery uniform and looking extremely smart. We are confident that this change will have a positive impact on our children and prepare them for their transition into primary school life next year September.

Your child's room supervisor will be your main point of contact within the nursery. If you feel that your concerns or questions have not been dealt with by your child's room Supervisor please do contact Miss Fakoya or Miss Williams via the nursery office.

All parents are reminded of the location of our notice boards which are placed in each room and in the reception area. Please visit these regular to keep updated with the nursery activities, and inset days during the coming months. The nursery weekly menus are available on our notice board and on our website. Newsletters will also be on display every three months. Please can all parents provide us with their email address as we would like to start communicating by email.

There has been changes to our funded hours for our 2- 4 year olds. please see below. (Any queries regarding changes please contact the nursery management team).

Three hours long session are 5 days per week (Monday -Friday):

- Morning session: 8:45am - 11:45am
- Afternoon session: 12.30pm - 3.30pm

We also offer 2 ½ days session per week

- Full day : 8:45am - 2:45pm
- Morning: 8:45am - 11:45am
- Afternoon: 12:30pm - 3:30pm

If you have any questions or concerns, please do not hesitate to contact me on 020 7998 6042 or by email at info@brightstardaynursery.co.uk.

I would like to thank you all for your continuous support.

Yours Sincerely
Yinka Fakoya

Nursery Manager

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Term Time Holiday Dates 2017-2018

School Term/Holidays	Starts	Ends
Autumn First Term	5 Sep 2017 (Monday 4th inset day for whole nursery) Nursery Closed	20 Oct 2017 (Fri)
Autumn Half Term Holidays	23 Oct 2017 (Mon)	27 Oct 2017 (Fri)
Autumn Second Term	30 Oct 2017 (Mon)	19 Dec 2017 (Tue)
Winter Holidays	20 Dec 2017 (Wed)	2 Jan 2018 (Tue)
Spring First Term	3 Jan 2018 (Wed)	9 Feb 2018 (Fri)
Spring Half Term Holidays	12 Feb 2018 (Mon)	16 Feb 2018 (Fri)
Spring Second Term	20 th Feb 2018 (Monday 19th Inset day for term time staff only) Nursery closed for term time children.	29 Mar 2018 (Thu)
Easter Holidays	30 Mar 2018 (Fri)	13 Apr 2018 (Fri)
Summer First Term	17 Apr 2018 (Monday 16th Inset day for the whole nursery) Nursery Closed	25 May 2018 (Fri)
Summer Half Term Holidays	28 May 2018 (Mon)	1 Jun 2018 (Fri)
Summer Second Term	4 Jun 2018 (Mon)	20 Jul 2018 (Fri)
Summer Holidays	23 Jul 2018 (Mon)	

Last day at nursery will be the 22nd of December, Nursery will be opening normal times (7am-7pm)
Nursery re-open Wednesday 3rd January 2018 at normal time (7am-7pm).

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Yearly planner

<u>Month</u>	<u>Subject</u>	<u>Dates</u>
September	Inset Day(for the whole Nursery)	4/09/17
October	Black History month Halloween Breakfast Morning Diwali	1/10/17 31/10/17 5/10/17 19/10/17
November	Bonfire Night St Andrew Day	5/11/17 30/11/17
December	Hanukah Starts Hanukah ends Parents Evening Christmas	12/12/17 20/12/17 14/12/17- 15/12/17 25/12/17

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